

QUALITY POLICY

SUMMARY

Vitruvius is committed to delivering technically sound engineering, design, survey and advisory services that meet client, legal, and regulatory requirements through consistent processes and rigorous quality controls. Quality is built into every stage of project delivery via effective review, documentation, and the continuous improvement of systems and performance.

POLICY

Our team applies recognised engineering, design, survey and advisory practice, technical competence, and effective review processes to deliver on client expectations with consistent and dependable advice and project delivery across all stages of a project.

Our commitment is to:

- Deliver accurate, well-documented engineering, advisory, surveying and project management services on time and to agreed scope, providing technically sound outcomes that meet client, contractual, legal and regulatory requirements.
- Conduct business operations in accordance with ISO 9001:2015 and applicable legal, regulatory and contractual requirements.
- Complete project work within agreed scopes, programmes and budgets while maintaining professional and quality standards.
- Provide clear, accurate and well-documented deliverables, designs and records that support compliance and sound decision-making.
- Apply effective technical review, verification and quality checking before deliverables are issued.
- Continually improve our systems, processes and project delivery.

The objectives framework we will use to pursue this commitment is:

- Monitoring the quality of our work through internal review of deliverables, completed projects and client feedback.
- Reviewing project delivery performance against agreed scopes, programmes and budgets.
- Promoting consistent approaches to design, advice, surveying and reporting across all offices and disciplines to minimise errors and rework.
- Ensuring subconsultants and suppliers meet competence and quality expectations where they support our services and tracking performance against agreed delivery and quality standards at project close-out.
- Providing staff with appropriate training, tools, information and support to deliver reliable outcomes.
- Setting measurable Quality Objectives that are monitored and reviewed regularly.

This policy is communicated throughout our organisation and displayed in visible locations. To support transparency, it is communicated to clients, subconsultants, regulatory bodies, and other interested parties as required.

REVIEW AND APPROVAL

This policy will be reviewed every two years or following any significant change to the Company's operations, accounting standards or regulatory requirements.

VERSION HISTORY

Version	Effective Date	Approved By
1	8/05/2023	Scott Williamson
2	29/07/2026	Vitruvius Board



Neil Mason
Board Chair



Lynda Carroll
Director



Scott Williamson
Director



Andrew Body
Managing Director